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| **Meeting:** | NZISM Hawkes Bay AGM Minutes |  |
| **Date:** | 03 June 2022 |
| **Time:** | 3.30pm |
| **Venue:** | Hastings District Council – Landmarks Room |

Panel: Jennie Kuzman, Selena Armstrong

Attendees: Jennie Kuzman, Amy Harris, Amo, Scotty Watson, Jo Roe, Ange Blom, Greg Lorkin, Dan Davis,

Paul McClusky, Jarrod Graham, Shimon Moses, Jo Graham

Online Attendees: Karen Layman, Selena Armstrong, Anne Parker, Paddy Henry

Apologies: Cory Ubles, Mike Glassey, Muhammad Dean, Steve Grant, Brent Smith, Noel Giddens, Sarah Grant

Minutes recorded by Jo Graham.

AGM began at 3:40pm

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| **Item** | **Action Point / Discussion** | **Who** | **Moved / Seconded** |
| Previous AGM Minutes | Moved: Ange Blom Seconded: Jarrod GrahamNo formal matters arising. No questions from Branch Members present. Minutes moved as true and correct. | Jennie Kuzman | M: Ange BlomS: Jarrod Graham |
| Branch Managers Report | Update from Jennie Kuzman, Branch Manager.* Another difficult year to achieve face to face meetings and events due to ongoing COVID restrictions.

(Copy of report attached) | Jennie Kuzman | N/A |
| National Update | Update from Selena Armstrong, CEO NZISM.* Selena thanked Jennie for her role as Branch Manager. Local branches rely on those that volunteer their time.
* Project running at present, looking at tertiary education, engaging providers that offer Health and Safety education as well as stakeholders that employ graduates of these courses. Currently NZISM does not have any input into the content of the courses. Currently there is a potential disconnect between employer’s expectations of qualified graduates, and there actual abilities. Focus of project is improving the quality of the course materials and quality of graduates. Initial report expected to be out in a few weeks’ time, watch for this in the newsletter.
* Online sector forums are coming (i.e., Construction, traffic management, etc).
* CPD review process – random review of at least 1 persons CPD each month, with an idea of supporting individuals undertake self assessments and development plans.
* Certified Fellowship now new level (Mike Cosman)
* Also, an inaugural interim on the Governance team (1 each year), who joins the Board for governance exposure.
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|  | No questions /queries related to the AGM. AGM ended 4:10pm  | Jennie Kuzman | N/A |

Branch Meeting – General Business (4:15pm, 3 June 2022).

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| WorkSafe NZ update From Jo Roe & discussion with the group. | * Increase in Asbestos Notifications, there is an Asbestos Protocol for Hawkes Bay. If you want a copy contact Jo Roe.
* Worksafe Focus locally on various area now and into the future:
	+ Plant / Machinery – cleaning and maintenance
	+ Structure – fall from heights, scaffolding etc
	+ Vehicles – working in vehicles and around them – traffic management
	+ Airborne risks (dust, wood dust, asbestos, welding fumes, carcinogens and other air borne contaminants)
	+ Supply chains and upstream PCBU’s.
	+ Agriculture sector renewed focus
* 3 x sets of new regulations coming into force next year.
	+ Plant consultation in July
	+ Health & Safety Reps – removing the election requirement
* What triggers an inspection?
	+ Notifications of serious harm (notifiable event)
	+ ACC Data
	+ WorkSafe NZ compliance
* Still a focus on supporting and working alongside workplaces, so Engage, Educate then Enforce if needed.
* Some Inspectors working remotely, especially with COVID 19 related work. This will continue, as we can still gather information remotely before a visit is required.
* Question on the effect of the Private Investigators and potential impact on WorkSafe NZ inspectors and other H & S consultants. Request feedback from Robyn Bennett.
* Comment raised on workers wearing respirators with facial hair.
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| Round the table discussion | **Ideas for speakers/topics*** Safety2 update
* Conflict Resolution
* Risk management
* Drug screening interpretations
* Success Stories
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Meeting ended 4:30pm